



RESEARCH TO PRACTICE 2021

4-6 MARCH 2021
PERTH, WESTERN AUSTRALIA

Registration Terms & Conditions

Application of Terms & Conditions

- If you transfer your registration from Research to Practice 2020 to Research to Practice 2021, the below registration terms and conditions become applicable from 1 May 2020.
- Upon registering for Research to Practice 2021, you automatically agree to the below registration terms and conditions, regardless of date of registration.

Confirmation

- If you transfer your registration from Research to Practice 2020 to Research to Practice 2021, notification of transfer will be sent within 5 working days of receipt of advice. A full confirmation of your registration for Research to Practice 2021 will be forwarded by 30 June 2020 via email.
- If you purchase a Research to Practice 2021 registration directly, you will receive a confirmation of your registration via email within 5 working days of your original registration and payment being received by ESSA.
- If you do not receive a confirmation letter, please contact ESSA on +61 7 3171 3335 or email Conference@essa.org.au.

Registration type definition

- Definitions below:
 - Member: Members' rates applicable to current financial members of ESSA, ACSM, BASES, CEPA, CSEP and/or SESNZ only. For updates of reciprocal member associations, please visit Conference website www.researchtopractice2021.com.au
 - Non-Member: Applicable to anyone, including accredited persons, who are not current financial members of ESSA, ACSM, BASES, CEPA, CSEP and/or SESNZ
 - ESSA Student Member: Applicable to any ESSA, ACSM, BASES, CEPA, CSEP and/or SESNZ Student Member, or current financial full member and a full time student (within ESSA scope of practice at university institution). If full ESSA member, please complete the manual form and provide a copy of your student ID. Without this information, the member rate will apply.
 - Student Non-Member: Applicable to full time students, studying within ESSA scope of practice, at a university institution. Student ID required.

Discounts

- To receive the registration discount, registration with full payment must be received by ESSA by application closing dates, listed below. If payment is not received by the listed applicable date, your registration fee will automatically be amended to the next applicable registration rate.
 - Super Earlybird closing 4 September 2020
 - Earlybird closing 4 February 2021
- Student non-member registration rates are applicable for full time students at the time of registration, and provision of a student ID card is required with their registration to conference@essa.org.au or fax +61 7 3318 7666.
- Group discount conditions:
 - Group discount is applicable for full (3 days) registration only
 - Group discount is applicable to 5 delegates or more
 - All delegates must be a member of at least one reciprocal members' rights association
 - All delegates must work for the same organisation
 - All registrations must be received on one Group Registration Form, for every 10 delegates
 - Payment must be received in one payment transaction
- No further discounts apply.



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Financial

- All rates are listed in Australian dollars and include Australian Goods & Services Tax (GST)
- All registrations must be fully prepaid and received by ESSA prior to the Conference
- Outstanding items will not be confirmed until payment is received in full by ESSA
- Payment can be made via Australian cheque/money order, direct deposit or credit card (Visa and MasterCard only)
- All payments made via credit card will incur a non-refundable 1% merchant fee
- If selection of registration fees are incorrect based on your membership and/or registration type, a tax invoice for the applicable outstanding balance will be forwarded to you.

Cancellation Policy

- If you wish to cancel your registration, written notice must be provided to ESSA at Conference@essa.org.au. Cancellation fees are below (based on the day of written notification received by ESSA):

On or before 30 June 2020:	Full refund
1 July – 30 November 2020:	Full refund less \$50.00 administration fee
1 December – 31 December 2020:	25% of your registration fee or \$50.00 whichever is greater
1 January – 31 January 2021:	50% of your registration fee
1 February – 6 March 2021:	100% cancellation fee
Non-attendance:	100% cancellation fee
- Cancellations due to COVID-19 will be considered on a case-by-case basis. Written notice of cancellation with reasons and full information must be provided to ESSA at Conference@essa.org.au.
- ESSA and all applicable stakeholders accept no responsibility for any additional costs incurred by the delegate
- All payments made via credit card incur a non-refundable 1% merchant fee

Substitution Policy

- Substitute/replacement delegates are welcome provided full details are received by ESSA on or before 19 February 2021. Please forward information to Conference@essa.org.au.

Delegate Insurance

- ESSA recommends that delegates seek their own insurance for their attendance at Research to Practice 2021.

Conference Postponement or Cancellation

- All efforts will be made for Research to Practice 2021 to proceed on the scheduled dates at the scheduled location.
- ESSA will comply with all government (Federal, state and local) regulations, laws and limitations imposed.
- ESSA and all applicable stakeholders accept no responsibility for the conference postponement or cancellation, if circumstances are beyond their control.
- Advice of cancellation or postponement will be provided in writing to all parties.
- If Research to Practice 2021 is postponed: Full options of all registration fees paid will be available.
- If Research to Practice 2021 is cancelled: 100% of all registration fees will be refunded.
- ESSA and all applicable stakeholders accept no responsibility for any additional costs incurred by the delegate.

Disclaimers

- All accredited persons, regardless of any professional development completed/ attended must refer to their accreditation's Scope of Practice/Standards, and only treat/practice within the same.
- ESSA confirms that at the date of release, this professional development meets the requirements of the ESSA Continuing Professional Development Points Guidelines. The information contained in this professional



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development is of a general nature only, and while every effort and care has been taken to ensure that all representations are accurate as at the date of its release, ESSA accepts no legal liability for any loss or damage suffered as a result of any information provided in this professional development.

- ESSA recommends that its members seek appropriate independent professional advice specific to their particular purposes and circumstances (including the provision of medical advice to patients) before relying on it.
- All details are correct at time of printing as at 29 April 2020 and are subject to change at anytime without notice.

Contact

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